

# SupplyWorks®

A Home Depot Company

## How to Clean Commercial Restrooms

Eliminate health risks and provide the cleanest restrooms possible with help from SupplyWorks. Our commercial restroom cleaning checklist is your step-by-step guide to proper washroom sanitation.

### Restroom Cleaning Checklist

- Protect Restroom Visitors** by putting out wet floor signs before beginning work.
- Protect Yourself** from chemicals and contaminants by wearing gloves, respirators and splash goggles.
- Disinfect Toilets & Urinals** thoroughly with disinfecting toilet cleaners.
- Clean Toilets & Urinals**
  - Flush the toilet or urinal to remove contaminants and ensure proper operation.
  - Use a toilet mop to remove water from the toilet bowl.
  - Apply toilet bowl cleaner to the unit's interior rim and directly to the bowl mop.
  - Swab the inside of the toilet or urinal bowl thoroughly with the bowl mop.
  - Allow the toilet bowl cleaner to dwell for the indicated time (see product label for instructions).
  - Clean handles and exterior using a surface disinfectant and a red microfiber cloth.
  - Replace urinal screens and toilet deodorizers to eliminate odors.
- Clean Bathroom Surfaces**, including high-touch areas like countertops, stall doors and dispenser handles.
  - Scrub surfaces using a disinfectant and a yellow microfiber cloth.
  - Clean and disinfect stall handles and locks.
  - Wipe down handles on manual paper towel and soap dispensers.
  - Remove calcium, lime and rust buildup using a mineral cleaner.
  - Clean and refresh tiled areas with tile and grout cleaner.
  - For deep cleaning, use a specially designed tile and grout brush.
  - Polish mirrors using a streak-free glass cleaner and a blue microfiber cloth.
- Empty Trash** and replace can liners.
- Refill Restroom Dispensers**, including:
  - Paper Towels
  - Hand Soap
  - Air Freshener
  - Toilet Paper
  - Toilet Seat Covers
  - Hand Sanitizer
- Sweep Floors** from the back to the front using a broom to collect and remove debris efficiently.
- Mop Floors** with a disinfecting hard surface cleaner. Swipe the mop in a figure-eight pattern to clean more effectively and increase safety.

### Inventory Checklist

On Hand    Order Qty

	On Hand	Order Qty
Wet Floor Signs		
Gloves		
Respirators		
Splash Goggles		
Disinfecting Toilet Cleaner		
Toilet Bowl Mop		
Microfiber Cloth		
Urinal Screens		
Toilet Deodorizer		
Mineral Cleaner		
Surface Disinfectant		
Tile & Grout Cleaner		
Grout Brush		
Glass & Surface Cleaner		
Can Liners		
Paper Towel Dispensers		
Paper Towels		
Hand Soap Dispensers		
Hand Soap		
Air Freshener		
Toilet Paper Dispensers		
Toilet Paper		
Toilet Seat Covers		
Toilet Seat Cover Dispensers		
Hand Sanitizer		
Broom		
Mop		
Hard Surface Cleaner		